

**Oxford Grove Primary School**  
**Accessibility Plan**  
**September 2026**

Our Oxford Grove's Accessibility Plan (Sept 2026–Jul 2029) explains how we will make the curriculum, school site and information easier to access for pupils with disabilities. The plan is reviewed every year; it was last reviewed on 17 September 2026 and the next review is due in September 2027. If you would like this plan in a different format (eg large print or in another language) please contact our school bilingual administrator, Miss Khan, or call the school office on 01204-333380.

Leads: HT- Miss N. Harvey and SENCo/DHT- Mrs M. Day  
Deputy SENCo/AHT- Mrs C. Claire  
Governor link: SEND governors- Cllr L. Thomas and Mrs N. Ainscough

**Purpose**

Meet Equality Act duties by increasing access to curriculum, the physical environment and information for pupils and families with disabilities. This plan aligns with actions from Oxford Grove's School Development Plan priorities for all pupils including those who are disadvantaged and those with SEND/EAL and those known or previously known to children's social care to secure strong foundations in all subject areas facilitated through our exceptional teaching and learning adaptive practice.

**Priority 1 — Curriculum access (adaptive teaching across subjects)**

**Objective**

By 31 July 2027, all subject leaders will produce and implement subject-specific action plans that embed three adaptive learning strategies for those who are disadvantaged and those with SEND/EAL and those known or previously known to children's social care; termly monitoring will show these strategies in practice across at least 90% of lessons sampled and targeted groups will make at least expected progress toward end-of-year targets.

**Key actions:**

- Subject leaders produce a specific section within their subject leader action plans dedicated to the implementation of clear adaptations with measurable percentage outcomes specific to year group end points. Deadline: 30 Sept 2026.
- Provide 6 targeted PL staff meeting sessions for ECTs/new staff + 2 inset training days for all teachers on adaptive practice and Strong Foundations pedagogy. Leads: DHT SENCo/ Deputy SENCo/HT. Deadline: 30 Nov 2026.
- Implement termly monitoring cycle: planning check, book/work scrutiny, two learning walks and a pupil voice sample per subject each term. Lead: Subject leader / SLT. First cycle: Autumn 2026.
- Use termly Pupil Progress Meetings to identify at risk pupils and agree adaptive interventions; track impact in termly subject specific trackers. Lead: Class teacher / Phase lead / SENCo. Ongoing termly.

**Measurable success indicators:**

1. Implementation: By 30 Oct 2026, 100% of subject leaders have written, reviewed and shared their action plans with link governors. Evidence: documented through curriculum committee minutes. Reviewed: March 27 and July 27.
2. Classroom practice: Termly monitoring shows 90%+ of sampled lessons include clear evidence of the effective use of adaptive strategies detailed within the school's Exceptional Teaching and Learning Approach. Evidence: monitoring records. Reviewed: termly.
3. Pupil outcomes: By 18 July 2027, identified cohorts (SEND/EAL/disadvantaged/known to social care) make at least 1-2 stage jumps termly progress (or 4 stage jumps over the year) in core subject trackers compared with baseline 30 Sept 2026. Evidence: SIMs tracker, PPM minutes. Reviewed: termly.
4. Staff confidence: By 30 Nov 2026, 90% of staff completing PL report increased confidence (survey) in adapting lessons. Evidence: Survey outcomes. Reviewed: termly

**Leadership & governance**

- Subject leaders report termly to link governors on the outcomes of their monitoring that includes: pupil outcomes for identified groups, pupil voice monitoring through case sampling evidence, resources needed and next steps. First governor update: 30 Oct 2026.

**Budget — link spend to actions (clarify and justify)**

- External PL: £5,000 — to fund 2 external consultants/training days, staff meeting sessions and follow-up coaching (covers supply and consultant fees). Expected outcome: improved teacher practice evidence through school development Plan and subject specific action plans.

Curriculum resource allocations: English/Maths £15,000 — targeted resources, mastery materials and staff release for moderation; Music £45,000 — purchase of inclusive instruments and CPD to ensure access; SEND £23,000 — targeted TA time, resources and assessment tools. Action required: subject leaders to spend allocation by 30 Oct 2026 to deliver and the expected measurable outcomes.

**Priority 2 — Accessible information & communication****Objective**

By 31 December 2027, provide our New Starter Pack in alternative formats on request for the top five community languages and large-print versions/audio file; ensure the Accessibility Plan summary on the website meets WCAG 2.1 AA standards and includes clear contact details for alternative formats.

**Actions:**

1. Produce plain-English website summary and publish accessibility statement.
  - Lead: Business Manager(IT specialist). Deadline: 30 Sep 2026. Cost: nil (internal).
2. Commission translation samples for the top 5 community languages and confirm suppliers.

- Lead: Business Manager(IT specialist) and Bilingual Office Administrator.  
Deadline: 30 Jan 2027. Cost: translation/sample £300.
- 3. Convert New Starter Pack into three accessible formats (large-print, and translated summaries for top 5 languages/audio) and store HTML versions on the website.
  - Lead: Business Manager(IT specialist) and Bilingual Office Administrator.  
Deadline: 30 March 2027. Estimated cost: £700 (translation + formatting + audio).
- 4. Train office staff to process format requests and log.
  - Lead: Business Manager (IT specialist) and Bilingual Office Administrator.  
Deadline: 30 Nov 2027. Cost: staff time / small training budget £200.
- 5. Implement request process: acknowledge requests within 2 school days (unless during school holidays) and provide requested alternative format within 10 school days (or sooner unless during school holidays). Publish contact details and request form (online).
  - Lead: Business Manager (IT specialist) and Bilingual Office Administrator.  
Deadline: 20 Dec 2027. Cost: nil.

#### **Success measures / monitoring:**

- Publication: Accessibility statement and plain-English summary published on website with last reviewed date by 30 Jan 2027. Evidence: live web page screenshot. Reviewed: annually.
- Availability: By 30 Jan 2027, New Starter Pack available in HTML, large-print and audio formats and translated summaries for the top 5 languages. Evidence: copies on files.
- Response: 100% of alternative-format requests acknowledged within 2 school days (unless during school holidays) and fulfilled within 10 school days (unless during school holiday. Evidence: Request log (date received, format requested, date fulfilled). Reviewed: termly.
- Staff competence: 100% of office staff trained and certified on the request process; training attendance log. Evidence: training register. Reviewed: after training and annually.

#### **Governance & publication**

- Accessibility statement to include: standard aimed for (WCAG 2.1 AA), known limitations, contact for alternative formats (name, role, email, phone), and acknowledge within 2 school days; provide within 10 school days unless during school holidays.

### **Priority 3 — Physical environment**

#### **Objective**

By 31 August 2028 install an agreed design focused on increased accessibility for physical development in the EY outdoor provision.

#### **Actions:**

1. Establish project group and user consultation (Oct–Dec 2027)
  - Lead: EYFS leader & SENCo. Governors: Link governor (SEND).
  - Activity: EY staff and representative pupils (including those with mobility/sensory needs). Capture needs, preferences and barrier map.
  - Cost: staff time (in-school). Deadline: 15 Dec 2027
2. Produce brief and obtain three design proposals (Jan–Mar 2028)
  - Lead: Project group / HT.
  - Activity: develop a short design brief (requirements: step-free routes, sensory zones, shaded areas, raised planters, accessible structure, safe surfacing, handrails, clear signage, storage access) and invite 3 suppliers/landscape designers to quote.
  - Cost: brief drafting minimal; design fees (estimate) £1,000–£2,500. Deadline: 31 Mar 2028.
3. Costed option appraisal & governor approval (Apr 2028)
  - Lead: Headteacher / Business Manager / Project group.
  - Activity: evaluate proposals against accessibility, curriculum benefit, maintenance and cost; present preferred option and funding plan to governors for ratification.
  - Cost: budget allocation – programmed work £30k; Capital cost £15k-20k. Deadline: New spending plan, Finance and Full Governing Board meetings (April 2028).
4. Build & install (Jul/Aug 2028)
  - Lead: Site Manager / Contractor / HT (monitoring).
  - Activity: schedule works in phases to minimise disruption; complete surfacing, ramps, sensory panels, and inclusive play equipment; install signage and PEEPs for transition.
  - Cost: per approved quote. Completion deadline: 31 Aug 2028.
5. Accessibility evaluation & adjustments (Sep–Dec 2028)
  - Lead: SENCo / EYFS leader.
  - Activity: 3-month post-installation audit pupils/staff and contractor; log any minor adjustments or repairs; update maintenance plan and budgets.
  - Cost: minor adjustments budget £5000. Deadline: 31 Dec 2028.

#### **Measurable success indicators:**

- Completion: Physical installation certified complete by 31 Aug 2028 with receipts and before/after photos uploaded to the Accessibility Action Log. Evidence: project sign-off document.
- Participation: Within the first term (by Dec 2028), 100% of EY pupils (including identified SEND/EAL pupils) access the outdoor provision as recorded as physical development on the weekly planner. Evidence: EY weekly planning.
- Access barriers removed: Pre-project audit identified top 5 physical barriers; post-project audit shows 100% of those barriers mitigated (e.g. step-free access created, safe surfacing installed). Evidence: barrier checklist signed by Site Manager/SENCo.
- Curriculum impact (Strong Foundations): By July 2029, at least 90% of pupils identified with physical development secure 2 steps of progress on the school's EY physical development tracker compared with baseline taken Sept 2028. Evidence: EY tracker data; group progress report.

- Staff confidence & practice: By Dec 2028, 100% of EY staff are confident in teaching pupils in the outdoor area to utilise the outdoor environment to promote a good level of development. Evidence: termly lesson observation evidence (whole school monitoring matrix), updated PEEPs and risk assessments for pupils using the area.

#### **Governance, review & evidence**

- Annual formal review in summer term (next: Jul 2027)
- Governors to ratify full plan at 3-year point or sooner if major change.
- Audit trail: Finance Spending Plan and Governor

Headteacher: Miss N. Harvey      Date: 17.9.2026

SENCo: Mrs M. Day      Date: 17.9.2026

Chair of Governors: Cllr. L Thomas      Date: 17.9.2026